









## Carcar Water District Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Program/Project	PMO/	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2.1	Rental Water Tanker		Administrative Division	Direct Contracting	N/A	N/A	January - December 2024	January - December 2024	Corporate Budget	100,000.00	100,000.00	-	Payment for rental expenses
2.2	Lot Adjacent to CWD Office		Administrative Division	Direct Contracting	N/A	N/A	January - December 2024	January - December 2024	Corporate Budget	210,638.21	210,638.21	-	Payment for rental expenses
3	<b>Electricity Expenses</b>		Administrative Division	Direct Contracting	N/A	N/A	January - December 2024	January - December 2024	Corporate Budget	1,229,545.48	1,229,545.48	-	Payment for rental expenses
3.1	RENTAL OF GENERATOR		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	289,800.00	289,800.00	-	Payment for rental expenses
<b>XII Power/Fuel purchase for pumping (792-07)</b>													
1	<b>POWER: SUBMERSIBLE PUMPS</b>												
1.1	Baha-Baha, Liburon		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	4,395,732.00	4,395,732.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
1.2	Ocaña		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	1,831,632.00	1,831,632.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
1.3	Relis, Poblacion I		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	2,106,324.00	2,106,324.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
1.4	Magsipit, Liburon		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	1,098,900.00	1,098,900.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
1.5	Tapal, Guadalupe		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	4,029,432.00	4,029,432.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
1.6	San Roque, Liburon		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	335,808.00	335,808.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
1.7	Proper Can-asujan		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	671,616.00	671,616.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
1.8	Riverside, Can-asujan		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	1,007,424.00	1,007,424.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
1.9	Venancia-Sangil, Guadalupe		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	1,098,900.00	1,098,900.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2	Ilaya, Bolinawan		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	824,208.00	824,208.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.1	Langob, Can-asujan		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	1,098,900.00	1,098,900.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.2	Luan-Luan, Poblacion I		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	1,526,316.00	1,526,316.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.3	Takdog, Poblacion III		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	2,197,932.00	2,197,932.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.4	Talamban, Napo		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	1,373,724.00	1,373,724.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.5	Lumbia, Can-asujan		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	76,296.00	76,296.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.6	Camagayan, Perrelos		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	732,600.00	732,600.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.7	Siervas, Dam, Poblacion 1		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	457,908.00	457,908.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.8	Hillside, Guadalupe- Proposed		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	610,500.00	610,500.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.9	Bolinawan- Proposed		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	549,516.00	549,516.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
3	Oliveros, Can-asujan- Proposed		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	366,300.00	366,300.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
3.1	Proper Tuyom- Proposed		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	305,316.00	305,316.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
3.2	Inayagan, Tuyom- Proposed		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	305,316.00	305,316.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2	<b>POWER: BOOSTER PUMPS</b>												
2.1	Saimon, Can-asujan		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	145,332.00	145,332.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.2	Banko, Valencia		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	387,288.00	387,288.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.3	Bolbolan, Guadalupe (Mowag)		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	53,724.00	53,724.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.4	Lamakan, Valladolid		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	401,412.00	401,412.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.5	Lower Lagang		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	374,484.00	374,484.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.6	Dandan, Poblacion 1		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	653,928.00	653,928.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.7	Tawog, Valladolid		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	227,964.00	227,964.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.8	Ka-Awa, Perrelos		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	89,892.00	89,892.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.9	Tagutong, Napo		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	995,280.00	995,280.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.1	Napo (Old Reservoir)		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	686,400.00	686,400.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
2.11	Valladolid		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	859,848.00	859,848.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
3	<b>FUEL/ DIESEL (GENERATOR)</b>												
3.1	Baha-Baha, Liburon		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	14,400.00	14,400.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
3.2	Langob, Can-asujan		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	14,400.00	14,400.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
3.3	Ocaña		Operations and Maintenance Division	Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	14,400.00	14,400.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments



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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
3.4	Takdog, Poblacion Ili	Operations and Maintenance Division		Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	14,400.00	14,400.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
3.5	Tapal, Guadalupe	Operations and Maintenance Division		Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	14,400.00	14,400.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
3.6	Relis, Poblacion I	Operations and Maintenance Division		Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	14,400.00	14,400.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
3.7	Luan-Luan, Poblacion I	Operations and Maintenance Division		Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	14,400.00	14,400.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
3.8	Ilaya, Bolinawan	Operations and Maintenance Division		Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	14,400.00	14,400.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
3.9	Magsipit, Liburon	Operations and Maintenance Division		Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	14,400.00	14,400.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
4	Talamban, Napo	Operations and Maintenance Division		Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	14,400.00	14,400.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
4.1	Proper Can-asujan	Operations and Maintenance Division		Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	14,400.00	14,400.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
4.2	Mobile Trailer Type Generator Set	Operations and Maintenance Division		Direct Contracting	N/A	N/A	January-December 2024	January-December 2024	Corporate Budget	72,000.00	72,000.00	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
<b>XIII</b>	<b>Water Treatment and Disinfection</b>												
1	Chemical, filtering and laboratory supplies expenses (792-09)												
2	Bacteriological Laboratory	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	18,070.00	18,070.00	-	Ensure Water Quality
3	Disinfection/Chlorination	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	15,200.00	15,200.00	-	Ensure Water Quality
4	Physical-Chemical	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	30,300.00	30,300.00	-	Ensure Water Quality
<b>XIV</b>	<b>Repair and Maintenance - Water Treatment Equipment (825-03)</b>	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	67,600.00	67,600.00	-	Ensure Water Quality
<b>XV</b>	<b>Repair and Maintenance - Filtration System Equipment (825-04)</b>	Operations and Maintenance Division		Shopping	January-July & September-November 2024	January-July & September-November 2024	January-July & September-November 2024	January-July & September-November 2024	Corporate Budget	80,054.00	80,054.00	-	Ensure Water Quality
<b>XVI</b>	<b>Maintenance of spring &amp; tunnels (803-03)</b>	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	124,226.00	124,226.00	-	Ensure Water Quality
7.1	Caretaker	Operations and Maintenance Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	108,000.00	108,000.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
<b>XVII</b>	<b>Maintenance of other pumping plants (803-07)</b>	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	2,104,263.00	2,104,263.00	-	-
8.1	Caretaker	Operations and Maintenance Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	48,000.00	48,000.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
8.2	Caretaker	Operations and Maintenance Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	396,000.00	396,000.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
8.3	Caretaker	Operations and Maintenance Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	12,000.00	12,000.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
<b>XVIII</b>	<b>Maintenance of Reservoir &amp; tanks (803-08)</b>	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	598,671.00	598,671.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
9.1	Caretaker	Operations and Maintenance Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	288,000.00	288,000.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
<b>XIX</b>	<b>Maintenance of transmission &amp; distribution mains (803-09)</b>	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	2,927,659.00	2,927,659.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
10.1	Gratuity pay	Operations and Maintenance Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	80,000.00	80,000.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
10.2	Labor - 2 Barangay Tanod	Operations and Maintenance Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	41,760.00	41,760.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
10.3	Labor - 1 J.O.	Operations and Maintenance Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	315,000.00	315,000.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
10.4	Labor - 2 J.O.	Operations and Maintenance Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	276,000.00	276,000.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
10.5	Labor - 14 J.O.	Operations and Maintenance Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	1,680,840.00	1,680,840.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
<b>XX</b>	<b>Maintenance of Services (803-11)</b>	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	1,252,961.00	1,252,961.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
<b>XXI</b>	<b>Maintenance of Meters (803-12)</b>	Operations and Maintenance Division		Shopping / Competitive Bidding	January-April & July-October 2024	January-April & July-October 2024	January-April & July-October 2024	January-April & July-October 2024	Corporate Budget	556,844.00	556,844.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
12.1	Water Meter Calibration Automation	Operations and Maintenance Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,830.00	5,830.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
<b>XXII</b>	<b>Maintenance of Hydrant (803-14)</b>	Operations and Maintenance Division		Shopping / Competitive Bidding	July and October 2024	July and October 2024	July and October 2024	July and October 2024	Corporate Budget	33,830.00	33,830.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
<b>XXIII</b>	<b>INSURANCE PREMIUMS AND OTHER FEES</b>												
1	Taxes, Duties and Licenses												
1.1	Real Property Tax	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	63,856.55	63,856.55	-	Annual Taxes as assessed by the Local Government of Carcar City, Cebu
1.2	NWRB Annual Charges	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	32,144.73	32,144.73	-	Annual Taxes as assessed by the Local Government of Carcar City, Cebu
1.3	Water Permit Application	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	364,800.00	364,800.00	-	Annual Taxes as assessed by the Local Government of Carcar City, Cebu
1.4	Community Tax	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	12,705.00	12,705.00	-	Annual Taxes as assessed by the Local Government of Carcar City, Cebu
1.5	SAPA	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	20,000.00	20,000.00	-	Annual Taxes as assessed by the Local Government of Carcar City, Cebu
1.6	ECC	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	300,000.00	300,000.00	-	Annual Taxes as assessed by the Local Government of Carcar City, Cebu
1.7	Renewal of Vehicle Registration	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	39,095.59	39,095.59	-	Annual Taxes as assessed by the Local Government of Carcar City, Cebu
1.8	Renewal of Driver's Licenses - Authorized CWD Drivers	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	13,733.50	13,733.50	-	Annual Taxes as assessed by the Local Government of Carcar City, Cebu







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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Travel Allowances		Administrative Division	Shopping	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	159,380.00	159,380.00	-	Travelling & transportation expenses for all employees on official business
2	Airfare and Travel Expenses for Government Corporate Attorney		Administrative Division	Shopping	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	31,500.00	31,500.00	-	Postage, Deliveries & Courier Requirements of CWD
<b>XXXIII</b>	<b>Postage and Courier Services</b>												
1	Mailing Fees		Administrative Division	Shopping	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	11,253.94	11,253.94	-	Postage, Deliveries & Courier Requirements of CWD
2	Documentary Stamps		Administrative Division	Shopping	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	2,587.20	2,587.20	-	Postage, Deliveries & Courier Requirements of CWD
<b>XXXIV</b>	<b>Telephone Expenses</b>												
1	Globe Mobile Postpaid Plan for Division/Dept. Managers (6) @1499/month		Administrative Division	Direct Contracting	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	107,928.00	107,928.00	-	This is intended to provide communication link services (data network, internet) to CWD office
2	Globe Mobile Postpaid Plan for General Manager @2499/month		Administrative Division	Direct Contracting	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	30,000.00	30,000.00	-	This is intended to provide communication link services (data network, internet) to CWD office
3	Globe LoadUp for Team Leaders		Administrative Division	Direct Contracting	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	129,100.00	129,100.00	-	This is intended to provide communication link services (data network, internet) to CWD office
<b>XXXV</b>	<b>Representation Expenses</b>												
1	BOD Meeting Meals		Administrative Division	Shopping / Competitive Bidding	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	240,000.00	240,000.00	-	Representation Expenses for Trainings and Seminars
2	Quarterly Assessment Expenses		Administrative Division	Shopping / Competitive Bidding	January, April, July, October 2024	January, April, July, October 2024	January, April, July, October 2024	January, April, July, October 2024	Corporate Budget	146,640.00	146,640.00	-	Representation Expenses for Trainings and Seminars
3	CWD Anniversary Expenses		Administrative Division	Shopping / Competitive Bidding	April-May 2024	April-May 2024	April-May 2024	April-May 2024	Corporate Budget	250,000.00	250,000.00	-	Representation Expenses for Trainings and Seminars
4	Year End Assessment Expenses		Administrative Division	Shopping / Competitive Bidding	November-December 2024	November-December 2024	November-December 2024	November-December 2024	Corporate Budget	105,040.00	105,040.00	-	Representation Expenses for Trainings and Seminars
5	Representation Expenses for Guests and Visitors		Administrative Division	Shopping / Competitive Bidding	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	50,000.00	50,000.00	-	Representation Expenses for Trainings and Seminars
6	Division Meetings		Human Resource Division	Shopping	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	18,000.00	18,000.00	-	Representation Expenses for Trainings and Seminars
7	Committee Meetings		Human Resource Division	Shopping	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	82,000.00	82,000.00	-	Representation Expenses for Trainings and Seminars
<b>XXXVI</b>	<b>Membership Dues and Contribution to Organizations</b>												
1	Phil. Association of Water Districts (PAWD)		Administrative Division		January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	6,322.80	6,322.80	-	Payment for the membership dues and contribution
2	Phil. Water Works Association (PWVA)		Administrative Division		January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget			-	Payment for the membership dues and contribution
3	Visayas Association of Water Districts (VAWD)		Administrative Division		January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	13,200.00	13,200.00	-	Payment for the membership dues and contribution
4	Central Visayas Association of Water Districts (CEVAWD)		Administrative Division		January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	13,200.00	13,200.00	-	Payment for the membership dues and contribution
<b>XXXVII</b>	<b>AWARDS/ REWRDS</b>												
1	Loyalty Pay		Human Resource Division	Shopping	March-December 2024	March-December 2024	March-December 2024	March-December 2024	Corporate Budget	40,000.00	40,000.00	-	Awards/Rewards in recognition to CWD employees
2	Service Loyalty Incentive		Human Resource Division	Shopping	March-December 2024	March-December 2024	March-December 2024	March-December 2024	Corporate Budget	146,500.00	146,500.00	-	Awards/Rewards in recognition to CWD employees
3	PRAISE Awardees		Human Resource Division	Shopping	March-December 2024	March-December 2024	March-December 2024	March-December 2024	Corporate Budget	355,000.00	355,000.00	-	Awards/Rewards in recognition to CWD employees
4	PRIZES		Human Resource Division	Shopping	March-December 2024	March-December 2024	March-December 2024	March-December 2024	Corporate Budget	12,000.00	12,000.00	-	Awards/Rewards in recognition to CWD employees
5	Tangible Benefit		Human Resource Division	Shopping	March- December 2024	March-December 2024	March- December 2024	March- December 2024	Corporate Budget	1,360,000.00	1,360,000.00	-	Awards/Rewards in recognition to CWD employees
<b>XXXVIII</b>	<b>Cultural and Athletic Expenses</b>												
1	Sports and Cultural Activity Tshirts (1,500 per employee)		Administrative Division	Shopping	March, May, September, November 2024	March, May, September, November 2024	March, May, September, November 2024	March, May, September, November 2024	Corporate Budget	267,000.00	267,000.00	-	Items required for CWD employees in connection with cultural and athletic events by the District.
2	CWD Sportsfest expenses		Administrative Division	Shopping	April-May 2024	April-May 2024	April-May 2024	April-May 2024	Corporate Budget	86,000.00	86,000.00	-	Items required for CWD employees in connection with cultural and athletic events by the District.
<b>XXXIX</b>	<b>Donations &amp; Contributions</b>												
1	Contingency Fund for calamity-affected water districts		Administrative Division	Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	165,000.00	165,000.00	-	Donations for fiesta/anniversary of Carcar & host barangays where water sources are located
2	Donation for fiesta/anniversary of Carcar City and host barangays where water sources are located		Administrative Division	Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	38,000.00	38,000.00	-	Donations for fiesta/anniversary of Carcar & host barangays where water sources are located
3	Brigada Eskwela - 6 schools @ 5,000		Administrative Division	Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	30,000.00	30,000.00	-	Donations for fiesta/anniversary of Carcar & host barangays where water sources are located
<b>XL</b>	<b>Miscellaneous Account (792-11)</b>												
4.1	METER READING FARE		Commercial Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	108,960.00	108,960.00	-	Other Procurement and Expenses incurred for CWD Activities
4.2	CALIBRATION FARE		Commercial Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	24,000.00	24,000.00	-	Other Procurement and Expenses incurred for CWD Activities
4.3	TEXT CONNECT		Commercial Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	180,000.00	180,000.00	-	Other Procurement and Expenses incurred for CWD Activities
4.4	LABOR		Commercial Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	114,840.00	114,840.00	-	Other Procurement and Expenses incurred for CWD Activities
4.5	LABOR		Commercial Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	36,000.00	36,000.00	-	Other Procurement and Expenses incurred for CWD Activities
4.6	Token for identified survey respondents		Commercial Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	13,600.00	13,600.00	-	Other Procurement and Expenses incurred for CWD Activities
<b>XLI</b>	<b>Other Anticipated Miscellaneous Expenses</b>												
1	Materials & Supplies (751-03)		Operations and Maintenance Division	Shopping / Competitive Bidding	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	2,903.86	2,903.86	-	Procurement of various fittings and materials for the needed day to day requirements of CWD



## Carcar Water District Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Program/Project	PMO/	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2	1%- Other Anticipated Miscellaneous Expenses/Labor (792-09)	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	34,560.93	34,560.93	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
3	2%- Other Anticipated Miscellaneous Expenses (803-03)	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	2,694.84	2,694.84	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
4	2%- Other Anticipated Miscellaneous Expenses (803-07)	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	31,076.84	31,076.84	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
5	2%- Other Anticipated Miscellaneous Expenses/Labor (803-08)	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	12,146.68	12,146.68	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
6	1%- Other Anticipated Miscellaneous Expenses (803-09)	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	31,236.68	31,236.68	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
7	1%- Other Anticipated Miscellaneous Expenses (803-11)	Operations and Maintenance Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	21,892.02	21,892.02	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
8	2%- Other Anticipated Miscellaneous Expenses (803-12)	Operations and Maintenance Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	11,136.88	11,136.88	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
9	2%- Other Anticipated Miscellaneous Expenses (803-14)	Operations and Maintenance Division		Shopping / Competitive Bidding	July and October 2024	July and October 2024	July and October 2024	July and October 2024	Corporate Budget	676.60	676.60	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
10	5%- Other Anticipated Miscellaneous Expenses/Labor (825-03)	Operations and Maintenance Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,164.60	5,164.60	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
11	2%- Other Anticipated Miscellaneous Expenses/Labor (825-04)	Operations and Maintenance Division		Shopping	January-July & September-November 2024	January-July & September-November 2024	January-July & September-November 2024	January-July & September-November 2024	Corporate Budget	6,505.02	6,505.02	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
12	Office Supplies/Materials (751-01)	Administrative Division		Shopping	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,243.29	5,243.29	-	Upgrade office equipment
13	Office supplies (751-02)	Finance Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	24,000.00	24,000.00	-	Payment for Miscellaneous Expenses for office supplies
14	Office Supplies (751-04)	Commercial Division		Shopping / Competitive Bidding	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	13,173.00	13,173.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
15	Other Maintenance and Operating Expenses (989)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	26,400.00	26,400.00	-	Repairs and Maintenance
16	Repairs and Maintenance - Buildings and other Structures (Maint. Of Gen. Adm. Structure & Imp) (804-05)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	7,628.78	7,628.78	-	Repairs and Maintenance
17	Repairs and Maintenance - Office Equipment (807)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	6,946.75	6,946.75	-	Repairs and Maintenance
18	Repairs and Maintenance - Machinery and Equipment - Communications Equipment (825-05)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	6,295.03	6,295.03	-	Repairs and Maintenance
19	Repairs and Maintenance - Machinery and Equipment - Tools, Shop, and Garage Equipment (825-07)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	286,902.00	286,902.00	-	Repairs and Maintenance
20	Repairs and Maintenance - Furniture and Fixtures (826)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	4,000.00	4,000.00	-	Repairs and Maintenance
21	Legal Services (842)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	12,000.00	12,000.00	-	Payment for legal services
22	Other Professional Services (849)	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	30,000.00	30,000.00	-	Payment for other professional fees/services
23	Other Financial Charges (997)	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	13,200.00	13,200.00	-	Payment for other financial fees/services
24	Extraordinary and Miscellaneous Expenses	Office of the GM		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	135,600.00	135,600.00	-	Payment for Extraordinary and Miscellaneous Expenses
25	Miscellaneous Expenses (792-11)	Commercial Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	34,356.00	34,356.00	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
26	Maintenance of Meter of Installation (803-13)	Commercial Division		Shopping / Competitive Bidding	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	186,278.98	186,278.98	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
27	TRANSFER OF METERS (803-17)	Commercial Division		Shopping / Competitive Bidding	January - December 2024	January - December 2024	January - December 2024	January - December 2024	Corporate Budget	7,764.33	7,764.33	-	Procurement of various fittings and materials for the needed day to day requirements of CWD
28	Fuel, Oil & Lubricants Expenses (757)	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,234.45	5,234.45	-	Procurement of day to day Fuel, Oil and Lubricants needed for vehicles and equipments
29	Rental/Lease Expense (793)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	6,212.76	6,212.76	-	Payment for rental expenses
30	Postage and Courier Services (772)	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	2,768.23	2,768.23	-	Postage, Deliveries & Courier Requirements of CWD
31	Telephone Expenses (773)	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,340.56	5,340.56	-	Payment for telephone expenses
32	Internet Subscription Expenses (774)	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	1,979.74	1,979.74	-	Payment for monthly subscription - mobile, landlines, internet
33	Advertising Expenses (778)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	7,298.87	7,298.87	-	Payment for advertising expenses
34	Taxes, Duties and Licenses (779)	Administrative Division		Direct Contracting	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	73,791.31	73,791.31	-	Payment for taxes duties and licenses
35	Insurance Expenses (781)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	31,358.06	31,358.06	-	Payment for insurance expenses
36	Representation Expenses (782-01)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	7,916.80	7,916.80	-	Payment for representation expenses
37	Indemnities (785)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	42,000.00	42,000.00	-	Payment for indemnities
38	Cultural and Athletic Expenses (797)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	3,530.00	3,530.00	-	Payment for cultural and athletic expenses
39	814-01 (OW 7003)	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	10,000.00	10,000.00	-	Repairs and Maintenance
40	814-02 KIA SJZ 229	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	10,000.00	10,000.00	-	Repairs and Maintenance
41	814-04 MV SJM 939	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,000.00	5,000.00	-	Repairs and Maintenance
42	814-05 MV SJM 949	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,000.00	5,000.00	-	Repairs and Maintenance
43	814-09 MC SF 6001	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,000.00	5,000.00	-	Repairs and Maintenance
44	814-10 APV ABM 9917	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	10,000.00	10,000.00	-	Repairs and Maintenance
45	814-11 APV ABM 6662	Administrative Division		Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	10,000.00	10,000.00	-	Repairs and Maintenance





## Carcar Water District Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Program/Project	PMO/	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
46	814-12 APV ABM 6664		Administrative Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	10,000.00	10,000.00	-	Repairs and Maintenance
47	814-13 MC SE 6669		Administrative Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,000.00	5,000.00	-	Repairs and Maintenance
48	814-14 MC SE 6714		Administrative Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,000.00	5,000.00	-	Repairs and Maintenance
49	814-15 MC SE 877577		Administrative Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,000.00	5,000.00	-	Repairs and Maintenance
50	814-16 MC SE 877539		Administrative Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,000.00	5,000.00	-	Repairs and Maintenance
51	814-17 MC SE 877534		Administrative Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,000.00	5,000.00	-	Repairs and Maintenance
52	814-18 FOTON IOH031		Administrative Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	10,000.00	10,000.00	-	Repairs and Maintenance
53	814-19 FOTON IOH017		Administrative Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	10,000.00	10,000.00	-	Repairs and Maintenance
54	814-20 FOTON IOH268		Administrative Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	10,000.00	10,000.00	-	Repairs and Maintenance
55	814-21 JAG 8926		Administrative Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,000.00	5,000.00	-	Repairs and Maintenance
56	814-22 JAG 7816		Administrative Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,000.00	5,000.00	-	Repairs and Maintenance
57	814-23 RE-BAJAJ		Administrative Division	Shopping / Competitive Bidding	January-December 2024	January-December 2024	January-December 2024	January-December 2024	Corporate Budget	5,000.00	5,000.00	-	Repairs and Maintenance
<b>TOTAL:</b>										<b>78,325,780.97</b>	<b>64,497,964.87</b>	<b>13,827,816.10</b>	

Prepared by:

Claire Joyce Padin  
BAC Secretariat

Recommending Approval:

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Jessa May S. Bacon  
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General Manager

[ X ]  
[ ]  
Date:

Approved

Disapproved

September 20, 2023