

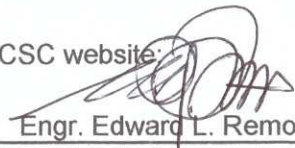
Republic of the Philippines **DATE** MAR 23 2023
CARCAR WATER DISTRICT **TIME** 10:35
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CARCAR WATER DISTRICT in the CSC website

Date of publication and posting
shall be reckoned from the date
of posting on the CSC website
job portal.

ROSEVIE O. ROCA
Human Resource Specialist II
Date:


Engr. Edward L. Remo
(Head of Agency)

March 23, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Clerk-Processor B	Item No. 11	6	17, 553.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Carcar Water District
2	Utilities/Customer Services Assistant A	Item No. 60	12	29, 165.00	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) First Level Eligibility		Carcar Water District
3	Utilities/Customer Services Assistant C	Item No. 76	8	19, 744.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		Carcar Water District
4	Warehouse/Shipping Assistant A	Item No. 128	9	21, 211.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		Carcar Water District
5	Automotive/Train Mechanic B	Item No. 130	6	17, 553.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Mechanic (Automotive Servicing) MC 10,S. 2013-Cat II)		Carcar Water District
6	Welder B	Item No. 131	6	17, 553.00	Elementary School Graduate	None required	None required	Welder) MC 10,S. 2013-Cat II)		Carcar Water District
7	Administrative/General Services Chief B	Item No. 132	19	51, 357.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility		Carcar Water District

8	Supervising Data Encoder-Controller	Item No. 133	13	31, 320.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	16 hours of relevant training	3 years of relevant experience	Career Service (Subprofessional) Data Encoder (MC 11, s. 96 - Cat. I) First Level Eligibility		Carcar Water District
9	Administration Services Aide	Item No. 134	4	15, 586.00	Elementary School Graduate	None required	None required	None required (MC 11, s.96 - Cat. III)		Carcar Water District
10	Industrial Relations Development/Management Assistant A	Item No. 135	10	23, 176.00	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) First Level Eligibility		Carcar Water District
11	Industrial Relations Development/Management Assistant B	Item No. 136	8	19, 744.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		Carcar Water District
12	Senior Accounting Processor A	Item No. 141	12	29, 165.00	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) First Level Eligibility		Carcar Water District
13	Cashiering Assistant	Item No. 145	8	19,744.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		Carcar Water District
14	Utilities/Customer Services Officer B	Item No. 147	14	33, 843.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Carcar Water District
15	Water/Sewerage Maintenance General Foreman	Item No. 149	18	46, 725.00	High School Graduate or Completion of relevant vocational/trade course	24 hours of relevant training	4 years of relevant experience	None required (MC 11, s. 96 - Cat. III)		Carcar Water District
16	Engineer B	Item No. 151	12	29,165.00	Bachelor's degree in Engineering relevant to the job	None required	None required	RA 1080		Carcar Water District
17	Engineer B	Item No. 152	12	29,165.00	Bachelor's degree in Engineering relevant to the job	None required	None required	RA 1080		Carcar Water District
18	Welder B	Item No. 153	6	17, 553.00	Elementary School Graduate	None required	None required	Welder) MC 10,S. 2013-Cat II)		Carcar Water District

Nothing Follows

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 3, 2023.

1. Application Letter specifying the position applied for
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Certified True Copy of Performance rating in the present position for one (1) year (if applicable);
4. Certified True and Authenticated Copy of certificate of eligibility/rating/license; and
5. Certified True Copy of Transcript of Records
6. Certified True Copy of Certificate/s of Employment with Job Description
7. Place all requirements in a folder with tabbings.

No discrimination in the selection of applicants on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation.

QUALIFIED APPLICANTS are advised to hand in/send through courier and email their application to:

Engr. Edward L. Remo

General Manager

San Vicente St., Poblacion I, Carcar City, Cebu

cwd.applications@gmail.com

ONLY SHORTLISTED APPLICANTS WILL BE NOTIFIED FOR PRELIMINARY EVALUATION.