

Republic of the Philippines
CARCAR WATER DISTRICT
Request for Publication of Vacant Positions

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The publication and posting
will be reckoned from the date
of publication in the CSC

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CARCAR WATER DISTRICT in the CSC website.


Engr. Edward L. Remo
(Head of Agency)

Date: March 9, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Secretary A	Item No. 2	9	20,402.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		Carcar Water District
2	Accounting Processor A	Item No. 21	8	18,998.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/First level eligibility		Carcar Water District
3	Utilities/Customer Services Assistant B	Item No. 27	10	22,190.00	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional)/First level eligibility		Carcar Water District
4	Technical Assistant B	Item No. 72	20	55,799.00	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		Carcar Water District
5	Cashier C	Item No. 74	12	27,608.00	Bachelor's Degree	None required	None required	Career Service (Professional)/Second Level Eligibility		Carcar Water District
6	Driver	Item No. 83	4	14,993.00	Elementary School Graduate	None Required	None Required	Driver's License (MC 11, s. 96 - Cat. III)		Carcar Water District
Nothing Follows										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 18, 2022.

1. Application Letter specifying the position applied for
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Certified True Copy of Performance rating in the present position for one (1) year (if applicable);
4. Certified True and Authenticated Copy of certificate of eligibility/rating/license; and
5. Certified True Copy of Transcript of Records
6. Certified True Copy of Certificate/s of Employment with Job Description
7. Place all requirements in a folder with tabbings.

No discrimination in the selection of applicants on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Engr. Edward L. Remo

General Manager

San Vicente St., Poblacion I, Carcar City, Cebu

cwd.applications@gmail.com

ONLY SHORTLISTED APPLICANTS WILL BE NOTIFIED FOR PRELIMINARY EVALUATION.