

Republic of the Philippines
Carcar Water District
BIDS AND AWARDS COMMITTEE
San Vicente Ferrer St., Pob. I, Carcar, Cebu
Tel. No. 487-9141, Telefax No. 487-8525
www.carcarwaterdistrict.com

MINUTES OF MEETING

Present were:

Atty. Ra Solomon A. Enriquez	–	BAC Chairperson
Sheille Marie A. Pangalao	–	BAC Vice-Chairperson
Ruby Angelica C. Galicano	–	BAC Member
Eddies C. Inot	–	BAC Member
Kimberly Alesna	–	BAC Member
Engr. Narjib O. Sordilla	–	BAC Member
Wenceslao C. Abalo	–	BAC Member

Absent were:

Josefa Salvacion N. Manugas	–	TWG Head
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The meeting held at the 2nd floor Annex Building of the Carcar Water District, was called to order at 10:10 am on the 18th day of February 2022, presided by the BAC Chairperson, Atty Ra Solomon A. Enriquez.

1. Business Matters

a. Pre-procurement meeting for the Supply and Delivery of 2,000 units of Volumetric Water Meter

- The BAC decided to require bidders to submit Certification of Availability of stocks at the time of submission of bids as part of the technical specifications.
- The signing of contracts with the winning bidder shall be face to face at Carcar Water District.

BAC activities schedule:

- Letters – February 22, 2022
- Posting – March 1, 2022
- Prebid – March 9, 2022 at 2:00 PM
- Bid Opening – March 23, 2022 at 2:00 PM
- Post Qualification – March 24, 2022
- Schedule of Requirements: 30 Calendar days
- TWG: Josefa S.N Manugas, Sincere Cabungcal, Edmund Tenchavez and Jarynn Alfanta

b. Schedule for Auction of Unserviceable Items

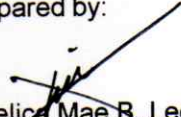
- The BAC will request the Disposal Committee to provide a work instruction for the auction of unserviceable items as part of COA requirements.
- Auction will be posted in at least three (3) prominent public places:
 - Carcar Water District Building and Website
 - Poblacion I, Barangay Hall
 - Poblacion III, Barangay Hall
- The BAC shall have another meeting once the work instruction is available for the schedule and finalization of the required documents.

2. Other Matters

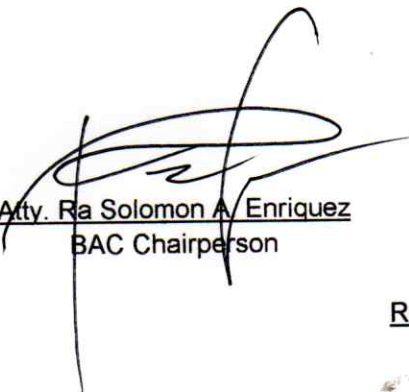
- None

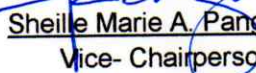
There being no other remaining topics for discussion, the meeting adjourned at 11:25 am.

Prepared by:

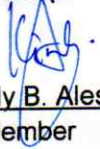

Anjelica Mae B. Leelian
BAC Secretariat


Noted by:

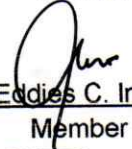

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BAC Chairperson


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Vice- Chairperson


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Member


Kimberly B. Alesna
Member


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Member