

Republic of the Philippines
Carcar Water District
BIDS AND AWARDS COMMITTEE
San Vicente Ferrer St., Pob. I, Carcar, Cebu
Tel. No. 487-9141, Telefax No. 487-8525
www.carcarwaterdistrict.com

MINUTES OF MEETING

Present were:

Atty. Ra Solomon A. Enriquez	–	BAC Chairperson
Sheille Marie A. Pangalao	–	BAC Vice - Chairperson
Ruby Angelica C. Galicano	–	BAC Member
Wenceslao C. Abalo	–	BAC Member
Kimberly Alesna	–	BAC Member
Josefa Salvacion N. Manugas	–	TWG Head

Absent were:

Eddies C. Inot	–	BAC Member
Engr. Narjib O. Sordilla	–	BAC Member

The meeting held at the 2nd floor Conference Room of the Carcar Water District Building, was called to order at 2:10 pm on the 25th day of January 2022, presided by the BAC Chairperson, Atty Ra Solomon A. Enriquez.

1. Business Matters

a. Office Order on new composition of BAC

- BAC secretariat shall check for any available external training/webinar for RA 9184, as orientation trainings and seminars to the newly appointed BAC Members and Secretariat are needed.
- Composition of BAC Members and BAC Secretariats

BAC Chairperson	- Atty. Ra Solomon Enriquez
BAC Vice-Chairperson	- Sheille Marie A. Pangalao
BAC Members	- Ruby Angelica C. Galicano
	- Wenceslao C. Abalo
	- Eddies C. Inot
	- Kimberly B. Alesna
	- Engr. Narjib O. Sordilla
TWG Head	- Josefa Salvacion C. Manugas
BAC Secretariat	- Harlene T. Alcoriza
	- Claire Joyce G. Padin
	- Anjelica Mae B. Leelian

b. Attendance to Webinar


- All BAC Members and Secretariats shall attend the Training on the use of PhilGEPS on February 9 and 10, 2022 from 8am to 5pm.
- c. Expiring Contract for Security Service
 - The BAC to recommend for public bidding for the provision of security services the year to the Head of the Procuring Entity.
- d. Disposal of Unserviceable Items
 - The BAC will facilitate a Public Auction for the unserviceable items.
 - February 2, 2022 - Submission of required documents to COA
 - February 22, 2022 - Posting of Notice for Public Auction
 - March 1, 2022 @ 2:00pm - Bid Evaluation
 - The BAC will have another meeting on February 1, 2022 for the finalization of the required documents to be submitted to COA and Bidding Documents.

2. Other Matters

None


There being no other remaining topics for discussion, the meeting adjourned at 3:14 pm.


Prepared by:



Harlene T. Alcoriza
 BAC Secretariat

Noted by:


Atty. Ra Solomon A. Enriquez
BAC Chairperson


Sheille Marie A. Pangalao
 Vice- Chairperson


Wenceslao O. Abalo
 Member


Kimberly B. Alesna
 Member


Ruby Angelica C. Galicano
 Member

- ON LEAVE -
Eddies C. Inot
 Member

- ON LEAVE -
Engr. Narjib O. Sordilla
 Member