



**CARCAR WATER DISTRICT**  
 San Vicente St., Pob. I, Carcar City, Cebu, Philippines  
 Tel. No. 487-8525/487-9141/487-8500  
 www.carcarwaterdistrict.gov.ph



Management System  
 ISO 9001:2015  
 www.tuv.com  
 ID 9108633687



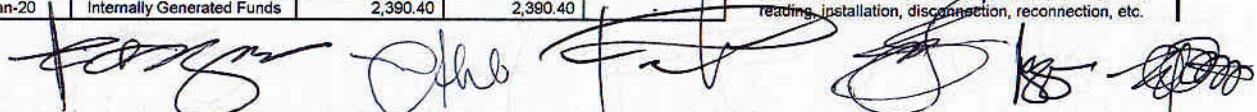
**Annual Procurement Plan for FY 2020**  
 Revised as of May 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I.	<b>Water System Improvement</b>											
1	Activation of Additional Well at Poblacion III, Carcar City	Operations and Maintenance	Bidding/Shopping	Sep-20	Sep-20	Sep-20	Sep-20	Internally Generated Funds	2,685,005.00		2,685,005.00	Pumping Station and Reservoir as additional water source
2	Activation of Additional Well at Can-asujan, Carcar City	Operations and Maintenance	Bidding/Shopping	Jun-20	Jun-20	Jul-20	Jul-20	Internally Generated Funds	2,207,435.00		2,207,435.00	Pumping Station and Reservoir as additional water source
3	Installation of Booster Pump at Ka-awa, Perrelos, Carcar City	Operations and Maintenance	Shopping	Aug-20	Aug-20	Aug-20	Aug-20	Internally Generated Funds	180,000.00		180,000.00	Installation of power operated equipment
4	Installation of Booster Pump at Siervas, Poblacion 1, Carcar City	Operations and Maintenance	Shopping	Aug-20	Aug-20	Aug-20	Aug-20	Internally Generated Funds	180,000.00		180,000.00	Installation of power operated equipment
5	Construction of Steel Reservoir at Cambodlot, Valencia, Carcar City	Operations and Maintenance	Shopping	Jun-20	Jun-20	Jul-20	Jul-20	Internally Generated Funds	150,000.00		150,000.00	Reservoir as additional water source
6	Pipeline Improvement at Siervas-Dandan Reservoir	Operations and Maintenance	Shopping	Jul-20	Jul-20	Aug-20	Aug-20	Internally Generated Funds	600,000.00		600,000.00	Pipeline Rehabilitation
7	Construction of Laboratory at Takdog, Poblacion 3, Carcar City	Operations and Maintenance	Shopping	Nov-20	Nov-20	Dec-20	Dec-20	Internally Generated Funds	500,000.00		500,000.00	Water Treatment Facility
II.	<b>Water System Expansion Program</b>											
1	Proposed Buenavista Water System Expansion- Buenavista, Carcar City	Operations and Maintenance										
1.1	1,661 l.m. Pipeline Expansion		Shopping	Feb-20	Feb-20	Mar-20	Mar-20	Internally Generated Funds	1,388,433.46	-	1,388,433.46	Expansion of Coverage Area
2	500 l.m. Pipeline Extension at Camagayan, Perrelos	Operations and Maintenance	Shopping	Aug-20	Aug-20	Aug-20	Aug-20	Internally Generated Funds	90,615.00	-	90,615.00	Expansion of Coverage Area
III	<b>Non-revenue Water Reduction Program</b>											
1	Installation of Pressure Reducing Valves at Carcar City (Various Area)	Operations and Maintenance	Shopping	Jul-20	Jul-20	Aug-20	Aug-20	Internally Generated Funds	476,000.00	-	476,000.00	Flow Meter/Valves Installation/Replacement
2	30 l.m. Pipeline Rehabilitation at Napo, Carcar City (Reservoir supply)	Operations and Maintenance	Shopping	Jan-20	Jan-20	Feb-20	Feb-20	Internally Generated Funds	27,714.00	-	27,714.00	Pipeline Rehabilitation
3	240 l.m. Pipeline Rehabilitation at Oliveros, Can-asujan, Carcar City	Operations and Maintenance	Shopping	Jul-20	Jul-20	Aug-20	Aug-20	Internally Generated Funds	153,536.00	-	153,536.00	Pipeline Rehabilitations
4	860 l.m. Pipeline Rehabilitation at Laray-laray, Can-asujan, Carcar City	Operations and Maintenance	Shopping	Jul-20	Jul-20	Jul-20	Jul-20	Internally Generated Funds	126,595.00	-	126,595.00	Pipeline Rehabilitations
5	400 l.m. Pipeline Rehabilitation at San Isidro/ Bas, Perrelos, Carcar City	Operations and Maintenance	Shopping	Jun-20	Jun-20	Jul-20	Jul-20	Internally Generated Funds	197,250.00	-	197,250.00	Pipeline Rehabilitations
6	Installation/ Replacement of Valves at Carcar City (Various Area)	Operations and Maintenance	Shopping	Jul-20	Jul-20	Aug-20	Aug-20	Internally Generated Funds	112,481.18	-	112,481.18	Flow Meter/Valves Installation/Replacement
7	Clustering of meters at San Isidro, Perrelos, Carcar City	Operations and Maintenance	Shopping	Jul-20	Jul-20	Aug-20	Aug-20	Internally Generated Funds	27,000.00	-	27,000.00	Water Meters
8	Augment pipeline carrying capacity at Upper Tawog, Carcar City	Operations and Maintenance	Shopping	Jun-20	Jun-20	Jun-20	Jun-20	Internally Generated Funds	115,152.00	-	115,152.00	Pipeline Extensions
9	Augment pipeline carrying capacity at Banko, Carcar City	Operations and Maintenance	Shopping	Jul-20	Jul-20	Jul-20	Jul-20	Internally Generated Funds	192,800.00	-	192,800.00	Pipeline Extensions

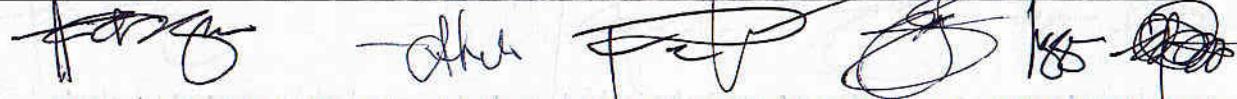
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10	Installation of Data Logger at Carcar City (Various Area)	Operations and Maintenance	Shopping	Jul-20	Jul-20	Aug-20	Aug-20	Internally Generated Funds	300,000.00	-	300,000.00	Additional IT Equipment
11	Replacement/ Installation of Flow Meters at Carcar City (Various Area)	Operations and Maintenance	Shopping	Jul-20	Jul-20	Sep-20	Sep-20	Internally Generated Funds	119,616.00	-	119,616.00	Flow Meter/Valves Installation/Replacement
12	Transfer of Meters											
12.1	G.I. Pipe 1/2	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	126,720.00	126,720.00	-	To maintain efficiency of water meters
12.2	P.E Tube 1/2	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	76,406.40	76,406.40	-	
12.3	G.I. Coupling 1/2	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	6,000.00	6,000.00	-	
12.4	G.I. Union Coupling 1/2	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	22,216.32	22,216.32	-	
12.5	R.P. Union Coupling 1/2	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	47,404.80	47,404.80	-	
12.6	Teflon 3/4	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	11,520.00	11,520.00	-	
12.7	Other Miscellaneous Expenses	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	14,513.38	14,513.38	-	
IV	Land and RROW Acquisitions											
V	Acquisition of Equipment/Tools/Fixtures/Vehicles											
1	3 in 1 Printer, Fax & Scan Machine	Administrative	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	18,000.00	-	18,000.00	Upgrading of Office equipment
2	4HP Airconditioning Unit	Administrative	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	50,000.00	-	50,000.00	Upgrading of Office equipment
3	Construction of Motorpool	Administrative	Shopping	January to June 2020				Internally Generated Funds	5,000,000.00	-	5,000,000.00	Upgrading of Office equipment
4	Multi-Cab Pick Up	Administrative	Negotiated Procurement under Emergency Case	January to June 2020				Internally Generated Funds	499,000.00	-	499,000.00	Upgrading of Office equipment
5	Office Mobile Shelving System for Files	Administrative	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	60,000.00	-	60,000.00	Upgrading of Office equipment
6	PABX System	Administrative	Shopping	January to March 2020				Internally Generated Funds	75,000.00	-	75,000.00	Upgrading of Office equipment
7	System Unit	Administrative	Shopping	January to March 2020				Internally Generated Funds	150,000.00	-	150,000.00	Upgrading of Office equipment
8	LED TV 65"	Operations and Maintenance	Shopping					Internally Generated Funds	35,000.00	-	35,000.00	Upgrading of Office equipment
9	Printer Epson L1300- Spare	Operations and Maintenance	Shopping					Internally Generated Funds	25,000.00	-	25,000.00	Upgrading of Office equipment
10	Central Processing Unit- CPU (3 sets- Replacement & 1 set- new)	Operations and Maintenance	Shopping					Internally Generated Funds	120,000.00	-	120,000.00	Upgrading of Office equipment
11	Laptop	Operations and Maintenance	Shopping					Internally Generated Funds	108,980.00	-	108,980.00	Upgrading of Office equipment
12	Spare Submersible Pump & Motor- 60 HP	Operations and Maintenance	Shopping					Internally Generated Funds	652,000.00	-	652,000.00	Upgrading of Office equipment
13	Spare Booster Pump & Booster Pump & Motor- 5 HP	Operations and Maintenance	Shopping					Internally Generated Funds	200,000.00	-	200,000.00	Upgrading of Office equipment
14	Variable Frequency Drive- VFD	Operations and Maintenance	Shopping					Internally Generated Funds	300,000.00	-	300,000.00	Upgrading of Office equipment
15	Top Mounted Chemical Agitator Stainless Steel Shafting and Impeller Coated with PVC, rated 60 watts, TEFC Motor 220 volts, single phase, 60HZ, 120 RPM with Adjustable Timer	Operations and Maintenance	Shopping					Internally Generated Funds	27,500.00	-	27,500.00	Upgrading of Office equipment
16	Grass Cutter	Operations and Maintenance	Shopping					Internally Generated Funds	19,250.00	-	19,250.00	Upgrading of Office equipment
17	220V 40 watts 200 PSI Chlorine Granules Chlorinator	Operations and Maintenance	Shopping					Internally Generated Funds	180,000.00	-	180,000.00	Upgrading of Office equipment
18	Water Bacteriology Equipments	Operations and Maintenance	Bidding					Internally Generated Funds	292,880.00	-	292,880.00	Upgrading of Office equipment
19	Philippine Groundwater Data Bank (PGDB)	Operations and Maintenance	Direct Contracting					Internally Generated Funds	30,000.00	-	30,000.00	Upgrading of Office equipment
20	Cellphone	Commercial	Shopping	Dec-20	Dec-20	Dec-20	Dec-20	Internally Generated Funds	17,000.00	-	17,000.00	Upgrading of Office equipment
21	Index Card Filing Cabinet	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	40,000.00	-	40,000.00	Upgrading of Office equipment
22	System Unit	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	25,000.00	-	25,000.00	Upgrading of Office equipment
23	Inkjet Printer	Finance	Shopping	Mar-20	Mar-20	Mar-20	Mar-20	Internally Generated Funds	15,000.00	-	15,000.00	Upgrading of Office equipment
24	All-in-One PC	Finance	Shopping	Jun-20	Jun-20	Jun-20	Jun-20	Internally Generated Funds	50,000.00	-	50,000.00	Upgrading of Office equipment
25	Laptop	Finance	Shopping	Jun-20	Jun-20	Jun-20	Jun-20	Internally Generated Funds	30,000.00	-	30,000.00	Upgrading of Office equipment
26	Printer (Dot Matrix)	Finance	Shopping	Jun-20	Jun-20	Jun-20	Jun-20	Internally Generated Funds	13,000.00	13,000.00	-	Upgrading of Office equipment

27	Repairs and Maintenance (Materials & Labor)												
27.1	General Administrative Structures and Improvements	Administrative	Shopping (Small Value)	January to December 2020				Internally Generated Funds	55,098.00	55,098.00	-	Provision of materials and labor during repairs and maintenance of equipment	
27.2	Office Equipment	Administrative	Shopping (Small Value)	January to December 2020				Internally Generated Funds	308,000.00	308,000.00	-		
27.3	Communications Equipment	Administrative	Shopping (Small Value)	January to December 2020				Internally Generated Funds	94,000.00	94,000.00	-		
27.4	Land Transportation Equipment	Administrative	Shopping (Small Value)	January to December 2020				Internally Generated Funds	532,342.00	532,342.00	-		
27.5	Tools, Shop, and Garage Equipment	Administrative	Shopping (Small Value)	January to December 2020				Internally Generated Funds	118,500.00	118,500.00	-		
27.6	Furnitures and Fixtures	Administrative	Shopping (Small Value)	January to December 2020				Internally Generated Funds	18,000.00	18,000.00	-		
VI	Water Treatment and Disinfection												
I.1	Bacte & HPC Test	Operations and Maintenance	Shopping	January 2020 - December 2020				Internally Generated Funds	285,722.00	285,722.00	-	Regular water testing to ensure water quality	
I.2	Disinfection/ Chlorination	Operations and Maintenance	Shopping	January 2020 - December 2021				Internally Generated Funds	1,858,648.00	1,858,648.00	-	Procurement of water treatment and chemicals needed for the day to day requirement of CWD	
I.3	Chlorine Residual Test	Operations and Maintenance	Shopping	January 2020 - December 2022				Internally Generated Funds	857,940.00	857,940.00	-		
I.4	Physical & Chemical Test	Operations and Maintenance	Shopping	April 2020 - July 2020				Internally Generated Funds	145,244.00	145,244.00	-		
I.5	Repair and Maintenance - Water Treatment Equipment	Operations and Maintenance	Shopping	January, April, May, July, September & October 2020				Internally Generated Funds	79,523.00	79,523.00	-		
VII	Materials & Fittings for Operation												
1	Maintenance of Springs & Tunnels	Operations and Maintenance	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	469,510.50	469,510.50	-	Procurement of various various fittings and materials for the needed day to day requirements of CWD	
2	Maintenance of Supply Mains	Operations and Maintenance	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	69,626.00	69,626.00	-	Procurement of various various fittings and materials for the needed day to day requirements of CWD	
3	Maintenance of other Pumping Plants	Operations and Maintenance	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	1,577,367.00	1,577,367.00	-	Procurement of various various fittings and materials for the needed day to day requirements of CWD	
4	Maintenance of Reservoirs & Tanks	Operations and Maintenance	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	290,342.00	290,342.00	-	Procurement of various various fittings and materials for the needed day to day requirements of CWD	
5	Maintenance of Transmission & Distribution Mains	Operations and Maintenance	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	3,202,934.50	3,202,934.50	-	Procurement of various various fittings and materials for the needed day to day requirements of CWD	
6	Maintenance of Services	Operations and Maintenance	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	1,441,932.00	1,441,932.00	-	Procurement of various various fittings and materials for the needed day to day requirements of CWD	
7	Maintenance of Meters	Operations and Maintenance	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	55,947.00	55,947.00	-	Procurement of various various fittings and materials for the needed day to day requirements of CWD	
8	Maintenance of Hydrants	Operations and Maintenance	Shopping	Mar-20	Mar-20	Mar-20	Mar-20	Internally Generated Funds	47,115.00	47,115.00	-	Procurement of various various fittings and materials for the needed day to day requirements of CWD	
9	Pumping Operation Expenses	Operations and Maintenance	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	24,000.00	24,000.00	-	Procurement of various various fittings and materials for the needed day to day requirements of CWD	
10	Installation of New Service Connection												
10.1	Volumetric Water Meter 1/2"	Commercial	Special Repeat Order	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	2,710,344.00	2,710,344.00	-	Other Procurement and expenses incurred during meter reading, installation, disconnection, reconnection, etc.	
10.2	Brass Angle valve 3/4"	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	823,732.00	823,732.00	-		
10.3	G.I. Tee reducer 1" X 3/4"	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	203,086.00	203,086.00	-		
10.4	Teflon 3/4"	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	45,552.00	45,552.00	-		
10.5	NIPPLE 1X4	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	53,144.00	53,144.00	-		
10.6	NIPPLE 3/4 X 2	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	60,736.00	60,736.00	-		
11	Maintenance of Meter Installation												
11.1	Brass Ball Valve 1	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	24,192.00	24,192.00	-	Other Procurement and expenses incurred during meter reading, installation, disconnection, reconnection, etc.	
11.2	Elbow 1	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	1,440.00	1,440.00	-		
11.3	G.I. Coupling 1/2	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	30,000.00	30,000.00	-		
11.4	G.I. Nipple 1/2 X 1 1/2	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	8,400.00	8,400.00	-		
11.5	G.I. Plug 1/2	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	1,224.00	1,224.00	-		
11.6	G.I. Plug 3/4	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	1,728.00	1,728.00	-		
11.7	Gi Pipe 1	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	3,744.00	3,744.00	-		
11.8	Gi Plug 1	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	1,857.60	1,857.60	-		
11.9	Gi Tee 1	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	2,390.40	2,390.40	-		



11.1	Male Adaptor 1	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	4,449.60	4,449.60	-	
11.11	Pe Tube 1	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	5,933.95	5,933.95	-	
11.12	Tapping Saddle Clamp 50Mm X 1 (2X1)	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	83,808.00	83,808.00	-	
11.13	Teflon 3/4	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	31,968.00	31,968.00	-	
11.14	Volumetric Water Meter 1/2"	Commercial	Bidding/Special Repeat Order	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	1,713,600.00	1,713,600.00	-	
11.15	Tools and Equipment	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	104,067.79	104,067.79	-	
11.16	Other Miscellaneous Expenses	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	100,940.17	100,940.17	-	
VIII	Utilities											
1	Power/Fuel Purchase for Pumping	Operations and Maintenance	Shopping	January to December 2020				Internally Generated Funds	21,776,668.00	21,776,668.00	-	CWD power supply/consumption
2	Fuel, Oil, and Lubricants	Administrative	Direct Contracting	January to December 2020				Internally Generated Funds	1,950,000.00	1,950,000.00	-	Procurement of day to day fuel, oil and lubricants needed for vehicles and equipment
3	Electric/Power Supply	Administrative	Direct Contracting	January to December 2020				Internally Generated Funds	1,143,000.00	1,143,000.00	-	Procurement of Electricity and fuel for the day to day operation of pumps and facilities of the District
IX	Office Supplies											
1	Office Supplies Expense	Operations and Maintenance	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	118,702.20	118,702.20	-	Procurement of various office supplies needed for the day to day requirements
2	Various Office Supplies	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	120,000.00	120,000.00	-	Procurement of various office supplies needed for the day to day requirements
3	Dot Matrix Printer (Tellers)	Commercial	Shopping	January 2020 & December 2020				Internally Generated Funds	28,000.00	28,000.00	-	Procurement of various office supplies needed for the day to day requirements
4	Deskjet Printer	Commercial	Shopping	Dec-20	Dec-20	Dec-20	Dec-20	Internally Generated Funds	10,000.00	10,000.00	-	Procurement of various office supplies needed for the day to day requirements
5	Monitor 20" - 25"	Commercial	Shopping	January 2020 & December 2020				Internally Generated Funds	8,720.00	8,720.00	-	Procurement of various office supplies needed for the day to day requirements
6	Video Card 4Gb	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	26,160.00	26,160.00	-	Procurement of various office supplies needed for the day to day requirements
7	8Gb Ram	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	8,720.00	8,720.00	-	Procurement of various office supplies needed for the day to day requirements
8	External Hard Drive	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	7,000.00	7,000.00	-	Procurement of various office supplies needed for the day to day requirements
9	Computer Peripherals	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	30,000.00	30,000.00	-	Procurement of various office supplies needed for the day to day requirements
10	Queue Ticket Thermal Printer	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	10,000.00	10,000.00	-	Procurement of various office supplies needed for the day to day requirements
11	Other Miscellaneous Expenses	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	12,430.00	12,430.00	-	Procurement of various office supplies needed for the day to day requirements
12	Bookbinding of Official Receipts	Finance	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	25,200.00	25,200.00	-	day requirements
13	Bookbinding of Loose Leaf Books of Account	Finance	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	3,000.00	3,000.00	-	Procurement of various office supplies needed for the day to day requirements
14	Office Supplies	Finance	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	39,000.00	39,000.00	-	Procurement of various office supplies needed for the day to day requirements
15	LED Monitor	Finance	Shopping	Mar-20	Mar-20	Mar-20	Mar-20	Internally Generated Funds	8,000.00	8,000.00	-	Procurement of various office supplies needed for the day to day requirements
16	Office Supplies	Administrative	Shopping	January to December 2020				Internally Generated Funds	150,531.25	150,531.25	-	Procurement of various office supplies needed for the day to day requirements
X	Professional Services											
1	Legal Services	Administrative		January to December 2020				Internally Generated Funds	60,000.00	60,000.00	-	Notarial fees and other fees in connection with CWD legal matters
2	Auditing Services	Administrative		May and November 2020				Internally Generated Funds	120,000.00	120,000.00	-	Services rendered by COA personnel
3	Security Services	Administrative	Bidding	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	1,200,000.00	1,200,000.00	-	Provision of security services (5 security guards)
4	Other Professional Services	Administrative		January to December 2020				Internally Generated Funds	91,000.00	91,000.00	-	other professional services related to the day to day activities of the district
XII	Communication											
1	Telephone Expenses	Administrative	Direct Contracting	January to December 2020				Internally Generated Funds	450,000.00	450,000.00	-	Intended to provide communication link services (data network, internet) to CWD office
2	Postage, Deliveries, & Courier Services	Administrative	Shopping (Small Value)	January to December 2020				Internally Generated Funds	24,000.00	24,000.00	-	Postage, deliveries & courier requirements of CWD
XIII	Trainings/Seminars											



1	CSC and other Trainings	Administrative		January to December 2020				Internally Generated Funds	1,351,900.00	1,351,900.00	-	Internal and external initiated trainings and seminars
XIV	<b>Advertising, Promotional and Marketing</b>											
1	Public Relations Program	Administrative	Shopping (Small Value)	May-20	May-20	May-20	May-20	Internally Generated Funds	405,000.00	405,000.00	-	Publication of CWD Newsletter and Brochure, and activities related to CWD Corporate Social Responsibility
2	Participate in Community Activities (Fiesta)	Administrative	Shopping (Small Value)	Nov-20	Nov-20	Nov-20	Nov-20	Internally Generated Funds	250,000.00	250,000.00	-	
3	Information, Education, Communication Activity (IEC-GAD)	Administrative	Shopping (Small Value)	May-20	May-20	May-20	May-20	Internally Generated Funds	60,000.00	60,000.00	-	
4	Meeting with other Water Providers	Administrative	Shopping (Small Value)	May-20	May-20	May-20	May-20	Internally Generated Funds	12,000.00	12,000.00	-	
5	Maintenance of Webpage Account	Administrative	Direct Contracting	May-20	May-20	May-20	May-20	Internally Generated Funds	30,000.00	30,000.00	-	
XV	<b>Insurance Premiums and other fees</b>											
1	Real Property Tax	Administrative		Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	30,000.00	30,000.00	-	Annual Taxes as assessed by the Local Government of Carcar City, Cebu
2	Vehicle Registration Fees	Administrative		January, April, June, August & September 2020				Internally Generated Funds	35,000.00	35,000.00	-	Annual Insurance of CWD vehicles
3	Renewal of Radio License/Annual Registration Fees	Administrative		Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	10,500.00	10,500.00	-	Annual renewal (NTC)
4	NWRB Annual Water Charges	Administrative		Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	91,000.00	91,000.00	-	Annual dues for regulatory fees
5	Water Permit Application	Administrative		Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	42,000.00	42,000.00	-	Annual dues for regulatory fees
6	Renewal of Driver's License	Administrative		January to December 2020				Internally Generated Funds	7,500.00	7,500.00	-	Expenses for the renewal of licenses of the CWD authorized drivers
7	Franchise Tax on Water Sales	Administrative		January to December 2020				Internally Generated Funds	1,980,000.00	1,980,000.00	-	Annual water charges by regulating authorities
8	ECC & SAPA Processing Charges	Administrative		January to December 2020				Internally Generated Funds	320,000.00	320,000.00	-	Expenses for the application/processing fees for ECC and SAPA
9	Community Tax	Administrative		Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	10,500.00	10,500.00	-	Expenses for the payment of Community Tax
10	Renewal of Insurance for CWD Bldg. and its contents, Reservoir, Chlorine House, Fidelity Bond, Water Treatment Plant and office vehicles	Administrative		January, May & July 2020				Internally Generated Funds	460,000.00	460,000.00	-	Annual Insurance of CWD Building, Reservoir, Chlorine House
11	Indemnities and Other Claims	Administrative		January to December 2020				Internally Generated Funds	30,000.00	30,000.00	-	Unforeseen expenses to be incurred arising from job related injuries
12	Extraordinary and Miscellaneous Expenses	Administrative		January to December 2020				Internally Generated Funds	117,600.00	117,600.00	-	Items to be procured by the General Manager in the day to day activities of the District
13	Membership dues and Contributions to Organizations	Administrative		January & June 2020				Internally Generated Funds	35,000.00	35,000.00	-	Bank and other institutions that imposed charges on CWD
14	Other Financial Charges	Administrative		Dec-20	Dec-20	Dec-20	Dec-20	Internally Generated Funds	12,000.00	12,000.00	-	Payments for Miscellaneous Financial Charges
XVI	<b>Other Maintenance &amp; Operating Expenses</b>											
1	Miscellaneous Expenses	Administrative		January to December 2020				Internally Generated Funds	24,000.00	24,000.00	-	Miscellaneous expenses for Admin
2	Celebration of National Family Thanksgiving Day	Administrative		Sep-20	Sep-20	Sep-20	Sep-20	Internally Generated Funds	400,000.00	400,000.00	-	Expenses for the Annual Celebration of CWD Family Day
3	18-day Campaign to End All Violence Against Women and Children	Administrative		Nov-20	Nov-20	Nov-20	Nov-20	Internally Generated Funds	25,000.00	25,000.00	-	Expenses for the Annual Celebration of VAWC Campaign
4	International Women's Month	Administrative		Nov-20	Nov-20	Nov-20	Nov-20	Internally Generated Funds	25,000.00	25,000.00	-	Expenses for the Annual Celebration of Women's Month
5	Regular Fitness Activities	Administrative		January to December 2020				Internally Generated Funds	12,000.00	12,000.00	-	Fitness activities for all CWD Employees
6	Miscellaneous Expenses	Commercial										
6.1	Official Receipt - Commercial (4000 ORs/Box)	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	141,444.94	141,444.94	-	Other Procurement and expenses incurred during meter reading, installation, disconnection, reconnection, etc
6.2	Thermal Paper	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	200,647.20	200,647.20	-	
6.3	Meter Reading Fare	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	71,940.00	71,940.00	-	
6.4	SMS Notification System	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	148,251.60	148,251.60	-	
6.5	Labor	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	136,319.76	136,319.76	-	
6.6	Marketing Programs	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	30,000.00	30,000.00	-	Program that emphasizes strategies to increase customer base
6.7	Customer Surveys	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	20,000.00	20,000.00	-	Way of continuously monitoring and improving customer experience
6.8	Filing of Claims	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	20,000.00	20,000.00	-	Expenses incurred during the collection of small claims
6.9	Other Miscellaneous Expenses	Commercial	Shopping	Jan-20	Jan-20	Jan-20	Jan-20	Internally Generated Funds	38,430.00	38,430.00	-	Other miscellaneous expenses for commercial

6.10	Billing Statement of Account	Commercial	Shopping	Jun-20	Jun-20	Jun-20	Jun-20	Internally Generated Funds	33,839.05	33,839.05	-	Procurement of various office supplies needed for the day to day requirements
XVII	Freight and Handling											
1	Hauling, Freight & handling, Portage and Wharfage dues	Administrative		January to December 2020				Internally Generated Funds	36,000.00	36,000.00	-	Intended for dues that might be incurred from deliveries and shipment
XVIII	Computer Software											
XIX	OTHERS											
1	CWD Anniversary Incentives	Administrative		May-20	May-20	May-20	May-20	Internally Generated Funds	2,167,000.00	2,167,000.00	-	Awards given to CWD employees during Anniversary
2	Meals and Other Expenses	Administrative		January to December 2020				Internally Generated Funds	950,000.00	950,000.00	-	Procurement of various items needed for day to day
3	Cultural and Athletic Expenses	Administrative		Nov-20	Nov-20	Nov-20	Nov-20	Internally Generated Funds	189,000.00	189,000.00	-	To be used for cultural and athletic events by the District
4	Travelling Expenses	Administrative		January to December 2020				Internally Generated Funds	611,360.00	611,360.00	-	Travel allowances allocated for official business
5	Donations and Contributions	Administrative		January to December 2020				Internally Generated Funds	218,000.00	218,000.00	-	Donations to barangays where water sources are located
								<b>GRAND TOTAL</b>	<b>73,901,514.04</b>	<b>56,039,271.40</b>	<b>17,862,242.64</b>	

Prepared by:

  
**KIMBERLY B. ALESNA**  
 BAC SECRETARIAT

Approved

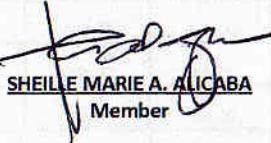
Disapproved

Date: May 25, 2020

RECOMMENDING APPROVAL:

  
**RUBY ANGELICA C. GALICANO**  
 CHAIR

  
**ATTY. RA SOLOMON A. ENRIQUEZ**  
 VICE-CHAIR

  
**SHEILLE MARIE A. ALICABA**  
 Member

  
**WENCESLAO C. ABALO**  
 Member

  
**ENGR. MARK C. RUABEN**  
 Member

  
**ENGR. EDWARD L. REMO**  
 General Manager B