

**Republic of the Philippines**  
Carcar Water District  
**BIDS AND AWARDS COMMITTEE**  
San Vicente Ferrer St., Pob. I, Carcar, Cebu  
Tel. No. 487-9141, Telefax No. 487-8525  
www.carcarwaterdistrict.com

**MINUTES OF MEETING**

Present were:

Atty. Ra Solomon A. Enriquez	–	BAC Vice-Chairman
Engr. Henry A. Cui	–	BAC Member
Wenceslao C. Abalo	–	BAC Member
Eddies C. Inot	–	BAC Member
Josefa S.N. Manugas	–	TWG Head

Absent were:

Ruby Angelica C. Galicano	–	BAC Chairman
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The meeting held at the Conference Room of the Carcar Water District Building, was called to order at 1:00 pm on the 11<sup>th</sup> day of September 2018, presided by the BAC Vice Chair, Atty. Ra Enriquez.

1. Business Matters

- a. Set schedule for Supply and Delivery of 1 Unit Portable Air Compressor with 12 KVA Generator & 2 Sets Portable Pneumatic Pavement Breaker
  - Letters to Observers – September 12, 2018
  - Posting of Invitation to Bid – September 17 – 24, 2018
  - Prebid – September 24, 2018
  - Bid Opening – October 8, 2018 at 2:00 PM
  - Post Qua – October 8, 2018 to follow after Bid Opening
  - Schedule of Delivery : within 30 days after receipt of Notice to Proceed
  - TWG – Marlon Delute, Yves Umbay & Dionesio Aleguiojo
- b. Conduct of Early Procurement for the Fiscal Year (FY) 2019
  - The BAC reviewed the 2019 PAPs in accordance to DBM Circular No. 2018-08 "Prescribing Guidelines on the Conduct of Early Procurement for the Fiscal Year 2019 National Expenditure Program (NEP)".
  - With the purpose - *"Early Procurement shall be undertaken for the majority of the planned procurement of agencies as included in the NEP submitted to Congress. This ensures that all single-year projects shall be fully implemented within the validity period of the FY 2019 national budget."*
  - The Indicative APP for 2019 was reviewed by the BAC and made a schedule for the Pre procurement of the PAPs.
  - The BAC was able to schedule the pre procurement activities of some of the PAPs for 2019 but was not able to reach at least 50% of the volume or number of the planned procurement for FY 2019.

- The BAC requested the Operations and Maintenance Division to make a summary of the required materials for each project for purposes of bulk requisition and easier transactions.
- The OM division shall submit the summary on or before September 21, 2018.
- After the submission of the summary, a follow up pre-procurement conference shall be scheduled by the BAC.

2. Others

a. none

There being no other remaining topics for discussion, the meeting adjourned at 4:58 PM

Prepared by:



KIMBERLY B. ALESNA  
BAC Secretariat

Noted by:



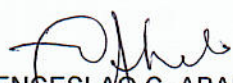
RUBY ANGELICA C. GALICANO  
BAC Chairperson



ATTY. RA SOLOMON A. ENRIQUEZ  
BAC Vice Chairman



ENGR. HENRY A. CUI  
BAC Member



WENCESLAO C. ABALO  
BAC Member



EDDIE C. INOT  
BAC Member