



**Report on Ageing of Cash Advances  
Schedule of Advances to Officers and Employees  
As of November 15, 2015**


Agency Name: CARCAR WATER DISTRICT  
Agency Code: \_\_\_\_\_

Book No.: \_\_\_\_\_  
Account Title: \_\_\_\_\_  
Account Code: \_\_\_\_\_

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Liquidated	Less than 30 days	Amount Due			Remarks  (state date of liquidation and reason why if liquidated after the cut-off date)
							31-60 days	61-365 days	Over 1 year	
<b>A. Advances for Special Purposes</b>										
<b>1. Local Travel</b>										
<b>2. Foreign Travel</b>										
<b>3. Special Activities/Projects</b>										
<b>B. Advances to Regular Disbursing Officers</b>										
<b>1. Payroll</b>										
	10/30/2015	Daily Compensation of J.O. Personnels	CK #353629	137,884.86		137,884.86				11/14/2015
	11/5/2015	BODs' Per Diem	CK#353630	21,986.64		21,986.64				11/6/2015
	11/13/2015	Allowance for Reservoir Caretakers	CK#353634	10,500.00		10,500.00				11/14/2015
	11/13/2015	Daily Compensation of J.O. Personnels	CK#353635	62,380.00		62,380.00				11/15/2015
<b>2. Seminar/Conference Expenses</b>										
<b>TOTALS</b>				<b>232,751.50</b>		<b>232,751.50</b>				

Certified Correct:   
SHELE MARIE A. ALICABA  
Head, Accounting Office

Approved by:   
ENGR. EDWARD L. REMO  
Agency Head

Verified by:   
COA Audit Team Leader

Date Submitted: \_\_\_\_\_