



CARCAR WATER DISTRICT

San Vicente St., Pob. I, Carcar City, Cebu, Philippines
Tel. No. 487-8525/487-9141/487-8500
www.carcarwaterdistrict.gov.ph



Management System
ISO 9001:2015
www.tuv.com
ID 9108633697



NEW SERVICE CONNECTION APPLICATION FORM

Application No. _____

APPLICANT'S INFORMATION

FOR INDIVIDUAL ACCOUNT

LAST NAME: _____ GIVEN NAME: _____

MIDDLE NAME: _____ NAME EXT (Jr., Sr): _____



Name of Spouse (If applicable): _____

REGISTERED NAME (FOR BUSINESS/CORPORATE ACCOUNT)

ADDRESS OF THE WATER CONNECTION APPLIED FOR:

HOUSE NO. _____ STREET NAME _____ SUBDIVISION/VILLAGE _____ BARANGAY _____

C A R C A R _____
MUNICIPALITY/CITY

C E B U _____
PROVINCE

P H I L I P P I N E S _____
COUNTRY

TEL NO.: 0 3 2 _____

MOBILE NO.: + 6 3 _____
example: +6391712345678

WITH EXISTING WATER CONNECTION WITH CWD:

YES Please state account name/number: _____

NO

LANDMARK/NEAREST NEIGHBOR WITH EXISTING CWD CONNECTION: _____

I certify that all information above-given are true and the attached documents are authentic. I also give my consent to CWD to use my personal data including other sensitive information for CWD related services only in accordance with the Data Privacy Act and its Implementing Rules and Regulations.

SIGNATURE OVER PRINTED NAME OF THE APPLICANT

FOR CWD USE ONLY (Please do not write anything below this line)

INSPECTION FEE PAYMENT DETAILS	APPLICATION FEE PAYMENT DETAILS
Amount: _____ OR No.: _____ Date: _____	Amount: _____ OR No.: _____ Date: _____

INSPECTION REPORT	INSTALLATION DETAILS
Remarks:	Date: _____ Time Start/Time End: _____
Inspected by _____ Date _____	Meter Brand: _____ Size: _____
	Meter No: _____ Initial Rdg: _____
	<input type="radio"/> Existing Tapstand <input type="radio"/> New Tapstand
	Nearest Water Meter: _____
	Coordinates
	Elevation
	X _____ Y _____

APPROVAL RECOMMENDED	Classification
_____ Date _____ Division Manager - Commercial	<input type="radio"/> RESIDENTIAL <input type="radio"/> COMMERCIAL A (x 1.75) <input type="radio"/> GOVERNMENT <input type="radio"/> COMMERCIAL B (x 1.5) <input type="radio"/> COMMERCIAL (x 2.0) <input type="radio"/> COMMERCIAL C (x 1.25)

APPROVED BY	Installed by:
_____ Date _____ Department Manager	_____
	Conforme: _____
	SIGNATURE OVER PRINTED NAME OF THE APPLICANT

INT DETAILS		
Zone & Book No.: _____ Class Code: _____	ENCODED BY:	VERIFIED BY:
Account No.: _____	_____	_____
	PRINTED NAME OF ENCODER / DATE	PRINTED NAME OF VERIFIER / DATE

WATER SERVICE CONNECTION CONTRACT

The CUSTOMER:

1. Shall agree to conform and abide by the CWD resolutions, rules and regulations appertaining to water services;
2. Shall agree to pay the service fee, other fees, and charges, including increases thereto, which may be approved by the CWD Board of Directors;
3. Shall relieve CWD from any liability on Right of Way issues arising from the newly installed service connection. The applicant undertakes to settle and resolve the matter on his own;
4. Shall accept the water supply and pressure conditions that is provided by the distribution system at the location of the service connection and shall agree to relieve the water district for any liabilities arising out of low- or high-pressure conditions and interruption of water services;
5. Shall agree that the Water Meter is not part of the water service connection charges that he/ she had paid and that the water meter shall be installed at a tap stand nearest to his/ her premises or as may be directed by the CWD;
6. Shall protect the water meter installed at all times, regardless of its location, under his/her account. If stolen or damaged, he/she pays the current cost of the water meter;
7. Shall be responsible for the installation of pipes and fixtures after the water meter and its proper maintenance to prevent pipe leakage and water contamination. Water whether consumed or wasted shall be the responsibility/accountability of the CUSTOMER;
8. Shall pay his/her water bill including all charges, regularly on or before the specified due date at the CWD office or through its authorized collecting banks and/or payment centers. Non-receipt of bill does not relieve him/her of liability or disconnection, and shall be deemed a debt to the District;
9. Shall agree that payment shall be applied first to surcharges and other charges, then to water bills in arrears before the payment be applied to the current bill;
10. Shall agree that water service will be disconnected if the water bill remains unpaid twenty (20) days after billing. Once disconnected, he/ she shall pay the reconnection fee in addition to the full payment of the outstanding balance prior to reconnection;
11. May request for TEMPORARY DISCONNECTION upon full payment of the accounts for a period not to exceed six (6) months; that he/ she shall pay P100.00 or the current rate as may be approved by the CWD Board of Directors before restoration of water service;
12. Shall agree that in the event that the water meter becomes stuck or defective for one reason or another, the average consumption of the customer for the last three (3) months prior to the date when the water meter becomes stuck or defective shall be the basis of the billing during the months the meter is stuck up or defective;
13. Together with the house/building owner and lot owner, unconditionally agree that they shall be jointly and severally liable under this contract. It shall be the obligation of the house/building, and lot owner's obligation to monitor the accounts of his/her tenant or lessee;
14. Attests that the application is not to avoid the payment of a dormant or unpaid account to CWD. If discovered that the applicant or his/her spouse have an unsettled obligation to CWD, the CWD reserves the right to charge the unpaid account of the old connection to the new service account.
15. Agrees that CWD water service connection is location specific. Thus, it cannot be transferred or the supply be diverted to other lots unless approved by the CWD;
16. Agrees that the service connection can not be extended outside of the service coverage area of Carcar Water District. Any violation thereof shall be a ground for disconnection;
17. Agrees that this contract is non-transferrable. In case there is a transfer of ownership, it is the responsibility of the CUSTOMER to notify CWD in writing of the same. Failure to comply, the CUSTOMER is liable for the water bills incurred or any illegal acts committed by the new owner or actual occupant. The same applies for abandonment.

The CARCAR WATER DISTRICT:

1. Undertakes to provide water service at the customer's address indicated above or in the house/building subject of the application after

submission of documentary requirements, signing of contract and payment of the required fees. For this, the CWD;

- a. Shall provide all necessary pipes, fittings, materials and water meter from the tapping point up to the water meter pipe assembly and responsible for the maintenance of mainline pipe, before the meter installation up to the water meter;
 - b. Shall bill the customer based on the current water rates, and other charges as may be approved by the CWD Board of Directors and Local Water Utilities Administration. In case of increase in water rates, the same shall be implemented accordingly.
 - c. Shall bill the customer for other services other than the supply and delivery of water.
2. Shall determine the size of the service connection and the location of the meter stand assembly, and has the absolute right to transfer meter if deemed necessary.
 3. The CWD shall classify the user as Residential; Government; Commercial/Industrial; or Bulk/Wholesale, and reclassify the same if it is found that the CUSTOMER changes the nature of the use of the service connection which entails a different classification.
 4. Shall impose a penalty/surcharge of ten percent (10%), or at the rate as may be approved by the CWD Board of Directors in case of non-payment of account after Due Date, which is Fifteen (15) days from the Billing Date.
 5. Shall disconnect the water service connection after a Five (5) day grace period from Due Date. Disconnection is to be effected, without the need for additional notice. The CWD statement of account shall also serve as Notice for Disconnection;
 6. Shall not be liable for interruption of services for causes beyond its control and should not be liable to the CUSTOMER for damages caused by defective connections. However, CWD undertakes to notify customers for any scheduled water service interruptions due to maintenance work through social media or any other means.
 7. Has the right to disconnect existing water service, penalize the customer and file a legal action in court for any of the following causes or grounds:
 - a. Violation of any terms and condition of this contract;
 - b. Violation of the plumbing standard;
 - c. Any misrepresentation or falsification made at the time of the application for water service and
 - d. Violation of RA 8041, otherwise known as the "Water Crisis Act of 1995" and PD 198, as amended.

Any violation of the provisions hereof shall be a ground for immediate disconnection of services without prejudice on the part of CWD to file the proper case in court.

Conformed:

Name and Signature of Applicant / Date

Noted by:

Name and Signature of CWD Representative / Date