

Republic of the Philippines
Carcar Water District
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

CSC FO CEBU SOUTH

MAY 21 2019
12:16 pm
Date of publication and posting
shall be reckoned from the date
of actual publication in the CSC
Job portal.

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Carcar Water District in the CSC website:

Engr. Edward L. Remo
(Head of Agency)

Date: May 21, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Division Manager B	Item No. 4	SG - 23	885,732.00	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	4 years of supervisory/ management experience	Career Service (Professional) Second Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Administrative Division
2	Procurement Assistant B	Item No. 8	SG - 8	201,096.00	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Career Service (Subprofessional) First Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Administrative Division
3	Electronics Communications System Operator C	Item No. 9	SG - 6	178,164.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	None required (MC 11, s. 98- Cat. III)	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Operations and Maintenance Division
4	Division Manager B	Item No. 14	SG - 23	885,732.00	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	4 years of supervisory/ management experience	Career Service (Professional) Second Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Operations and Maintenance Division

5	Sr. Corporate Accountant C	Item No. 16	SG - 16	403,008.00	Bachelor's Degree in Commerce/Business Administration Major in Accounting	4 hours relevant training	1 year of relevant experience	RA 1080	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Finance Division
6	Corporate Budget Officer C	Item No. 18	SG - 13	302,784.00	Bachelor's Degree relevant to the Job	None required	None required	Career Service (Professional) Second Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Finance Division
7	Accounting Processor A	Item No. 21	SG - 8	201,096.00	Completion of two years studies in college	4 hours relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Finance Division
8	Department Manager B	Item No. 24	SG - 25	1,140,996.00	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention undertaken within the last 5 years	5 years of supervisory/management experience	Career Service (Professional) Second Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Operations and Maintenance/ Commercial Divisions
9	Utilities/Customer Service Assistant B	Item No. 27	SG - 10	230,796.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant training	Career Service (Subprofessional) First Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Commercial Division
10	Utilities/Customer Service Assistant B	Item No. 28	SG - 10	230,796.00	Completion of 2 years studies in college	8 hours of relevant training	2 years of relevant training	Career Service (Subprofessional) First Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Commercial Division
11	Division Manager B	Item No. 35	SG - 23	885,732.00	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	4 years of supervisory/management experience	Career Service (Professional) Second Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Finance Division

12	Water/Sewerage Maintenance Man A	Item No. 41	SG - 8	201,096.00	Elementary School Graduate	4 hours relevant training	1 year of relevant experience	None required (MC 11, s. 96 - Cat. III)	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Commercial Division
13	Water/Sewerage Maintenance Man A	Item No. 42	SG - 8	201,096.00	Elementary School Graduate	4 hours relevant training	1 year of relevant experience	None required (MC 11, s. 96 - Cat. III)	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Operations and Maintenance Division
14	Water/Sewerage Maintenance Man B	Item No. 45	SG - 6	178,164.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Commercial Division
15	Water/Sewerage Maintenance Man B	Item No. 50	SG - 6	178,164.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Operations & Maintenance Division
16	Water Resources Facilities Operator B	Item No. 52	SG - 6	178,164.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Water Resources Facilities Operator (MC 11, s. 96 - Cat. I)	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Commercial Division
17	Water/Sewerage Maintenance Man C	Item No. 54	SG - 4	158,568.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Commercial Division

18	Engineer A	Item No. 66	SG - 14	333,060.00	Bachelor's Degree in Engineering relevant to the job	4 hours relevant training	1 year of relevant experience	RA 1080	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Operations and Maintenance Division
19	Senior Draftsman	Item No. 67	SG - 11	249,048.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant training	Career Service (Subprofessional) Draftsman or Illustrator (MC 11, s. 96 - Cat. I) First Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Operations and Maintenance Division
	Nothing Follows									

Interested and qualified applicants should signify their interest in writing. Submit the following documents and send/email to the address below not later than **June 5, 2019.**

1. Application Letter specifying the position applied for
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Performance rating in the present position for one (1) year (if applicable);
4. Photocopy of certificate of eligibility/rating/license; and
5. Photocopy of Transcript of Records.
6. Place all requirements in a folder.

No discrimination in the selection of applicants on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Engr. Edward L. Remo

General Manager B

San Vicente St., Poblacion I, Carcar City, Cebu

cwd.applications@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.