

Republic of the Philippines
Carcar Water District
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format


CSC FO CEBU SOUTH

JUN 13 2019
1:46pm

Date of publication and posting shall be reckoned from the date of actual publication in the CSC portal.

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Carcar Water District in the CSC website:


Engr. Edward L. Remo
(Head of Agency)

Date: June 13, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Industrial Relations Management Officer B	Item No. 6	SG 13	302,784.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Administrative Division
2	Clerk Processor B	Item No. 11	SG 6	178,164.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Administrative Division
3	Utilities/Customer Service Assistant C	Item No. 33	SG 8	201,096.00	Completion of two years studies in college	4 hours of relevant training	1 year relevant experience	Career Service (Subprofessional) First Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Commercial Division

4	Public Relations Officer B	Item No. 59	SG 13	302,784.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility	Delivering Service Excellence Demonstrating Personal Effectiveness Exemplifying Integrity	Commercial Division
Nothing Follows										

Interested and qualified applicants should signify their interest in writing. Submit the following documents and send/email to the address below not later than **June 28, 2019.**

1. Application Letter specifying the position applied for
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Performance rating in the present position for one (1) year (if applicable);
4. Photocopy of certificate of eligibility/rating/license; and
5. Photocopy of Transcript of Records.
6. Place all requirements in a folder.

No discrimination in the selection of applicants on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Engr. Edward L. Remo
General Manager B
San Vicente St., Poblacion I, Carcar City, Cebu
cwd.applications@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.