

Republic of the Philippines  
Carcar Water District  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Carcar Water District in the CSC website:

Date of publication and posting  
shall be reckoned from the date  
of actual publication in the CSC  
Job portal.

Engr. Edward L. Remo  
(Head of Agency)

Date: September 27, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Division Manager B	Item No. 4	SG-23	787,248.00	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	4 years of supervisory/management experience	Career Service Professional/Second Level Eligibility		Administrative Division
2	Procurement Assistant B	Item No. 8	SG-8	195,384.00	Completion of two years in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		Administrative Division
3	Electronics Comm. Sys. Operator C	Item No. 9	SG-6	172,080.00	Completion of two years in college or High School Graduate with relevant vocational/trade course	None required	None required	None required (MC 11, s. 96 - Cat. III)		Administrative Division
4	Storekeeper C	Item No. 10	SG-6	172,080.00	Completion of two years in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		Administrative Division
5	Division Manager B	Item No. 14	SG-23	787,248.00	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	4 years of supervisory/management experience	Career Service Professional/Second Level Eligibility		Finance Division

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Civil Service Commission  
CEBU SOUTH FIELD OFFICE  
RECEIVED  
MYRA C. PORTUNA

DATE OCT 05 2018

Date: OCT 05 2018 Time:



6	Senior Corporate Accountant C	Item No. 16	SG-16	381,180.00	Bachelor's Degree in Commerce/Business Administration major in Accounting	4 hours of relevant training	1 year of relevant experience	RA 1080		Finance Division
7	Cashier A	Item No. 17	SG-16	381,180.00	Bachelor' Degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Finance Division
8	Department Manager B	Item No. 24	SG-25	989,268.00	Master's Degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/management learning and development intervention undertaken within the last 5 years	5 years of supervisory/management experience	Career Service Professional/Second Level Eligibility		Operations & Maintenance and Commercial Division
9	Division Manager B	Item No. 35	SG-23	787,248.00	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	4 years of supervisory/management experience	Career Service Professional/Second Level Eligibility		Operations & Maintenance Division
10	Water Resources Facilities Operator B	Item No. 52	SG-6	172,080.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Water Resources Facilities Operator (MC 11, s. 96 - Cat. I)		Operations & Maintenance Division
11	Plumber C	Item No. 62	SG-3	142,968.00	Elementary School Graduate	None required	None required	Pipefitter or Plumber (MC 11, s. 96 - Cat. 1)		Commercial Division
12	Plumber C	Item No. 63	SG-3	142,968.00	Elementary School Graduate	None required	None required	Pipefitter or Plumber (MC 11, s. 96 - Cat. 1)		Commercial Division
13	Plumber C	Item No. 64	SG-3	142,968.00	Elementary School Graduate	None required	None required	Pipefitter or Plumber (MC 11, s. 96 - Cat. 1)		Commercial Division
14	Plumber C	Item No. 65	SG-3	142,968.00	Elementary School Graduate	None required	None required	Pipefitter or Plumber (MC 11, s. 96 - Cat. 1)		Commercial Division
	**Nothing Follows**									

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 30, 2018.



1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

*No discrimination in the selection of applicants on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation.*

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**Engr. Edward L. Remo**

**General Manager B**

**San Vicente St., Poblacion I, Carcar City, Cebu**

**[cwd.applications@gmail.com](mailto:cwd.applications@gmail.com)**

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**