

GOVERNMENT PROCUREMENT POLICY BOARD
Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: CARCAR WATER DISTRICT
 Date of Self Assessment: November 15, 2015

Name of Evaluator: JOSEFA SN. MANUGAS
 Position: Dept Manager B (Head, BAC TWG)

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation)
Indicator 15. Capacity to Handle Procurement Related Complaints					
39	(a) The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Fully Compliant	3.00		Verify copies of BAC resolutions on Motion for Reconsiderations, Protests and Complaints; Office Orders adopting measures to address procurement-related complaints
Indicator 16. Anti-Corruption Programs Related to Procurement					
40	(a) Agency has a specific anti-corruption program/s related to procurement	Partially Compliant	1.00		Verify documentation of anti-corruption program
		Average IV	1.67		
GRAND TOTAL (Average I + Average II + Average III + Average IV / 4)			1.56		

* APCPI Rating is based on the APCPI Rating System found in Annex C of the User's Guide. Please use this rating system for the self-assessment. After completing the assessment, identify those Indicators with ratings of between 0 to 2 and formulate a procurement capacity development plan called the APCPI Action Plan based on the attached format and submit to GPPB for monitoring.

* For sub-indicators that are not applicable to your specific agency, please write the word Not Applicable in the second column and do not put a rating

Summary of APCPI Scores by Pillar

APCPI Pillars	Ideal Rating	Agency Rating
Pillar I: Compliance with Legislative and Regulatory Framework	3.0000	1.17
Pillar II: Agency Institutional Framework and Management Capacity	3.0000	2.25
Pillar III: Procurement Operations and Market Practices	3.0000	1.17
Pillar IV: Integrity and Transparency of Agency Procurement Systems	3.0000	1.67
Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4	3.0000	1.56

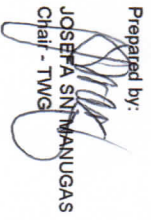
Annex D

PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

Name of Agency: CARGAR WATER DISTRICT

Period: CY 2017

Indicators	Key Area for Development	Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed
Pillar 1 / Indicator 1	Procurement thru competitive public bidding	Evaluate Annual Procurement Plan and increase the percentage of procurement activities done thru public bidding	HOPE/BAC	1st Quarter of 2017 onwards	Procurement Planning Workshop for BAC and TWG
Pillar 1 / Indicator 2	Procurement thru alternative modes of procurement	Institute proper procurement planning to minimize resorting to alternative modes of procurement	HOPE/BAC	1st Quarter of 2017	
Pillar 2 / Indicator 5	Posting of contracts awarded through alternative modes of procurement posted to PhilGeeps	All awarded contracts should be posted to PhilGeeps	BAC Secretariat	1st Quarter of 2017 onwards	
Pillar 2 / Indicator 7	Dissemination and monitoring of procurement information	Provide a section for procurement information in the agency website	BAC Secretariat / Website Administrator	1st Quarter of 2017 onwards	
Pillar 3 / Indicator 11	Maintenance of procurement records	Institute proper maintenance and safekeeping of procurement records	BAC Secretariat	1st Quarter of 2017 onwards	Necessary storage for hard and soft copies of procurement records
Pillar 4 / Indicator 14	Internal and external audit of procurement activities	Create an internal audit unit as prescribed by DBM (CL No. 2008-5)	HOPE	1st Quarter of 2017	Office Memo creating the Internal Audit Unit
Pillar 4 / Indicator 15	Anti-corruption programs related to procurement	Create specific anti-corruption program/s related to procurement	HOPE/BAC	1st Quarter of 2017	Planning Workshop

Prepared by:

 JOSEFA SINTANUGAS
 Chair - TWG

Approved by:

 ENGR. EDWARD L. REMO
 General Manager